



September 14, 2015

Board Meeting

Board Members In attendance: Daniel Ossa, Michelle Renfrew, Michael Weiszbrod, Heather Kim, Suzanne Maurer, Tanya Dean, Kathleen Michael, Courtney Bellmore

General Membership attendees (by gymnast last name): Boldery, Chapman, Dawson, Dudley, Dugas, DuVernay, Ellsworth, Fetuni, Fisk, Garbuschewski, Hylek, Jackard, Johns, McCarthy, Most, Porco, Richburg, Schor, Senterfit, Sibanda, Viaches, Young, Zaccagni (additional membership in attendance that did not sign in)

Call to Order at 6:03pm

Board Member Introductions.

OLD BUSINESS:

Minutes from August 3, 2015 reviewed. Minutes approved with a motion by Heather Kim and a second by Daniel Ossa.

Subsequent to approval errors were noted. Additional motion to approve with the following changes was made by Tanya Dean and seconded by Heather Kim:

- Sanction Fee for Nastia Cup is \$2500 (not \$2000 as stated)
- Entry Fees for only Levels 9 & 10 and Boys entries were raised-not all entries

Motion to approve amended August minutes passes.

Officers: Due to resignations of several members there has been some shifting in officer roles. Left to still vote on were the positions of Publicity and Secretary.

- Motion made by Mike Weiszbrod to elect Kathleen Michael as Publicity Chair seconded by Tanya Dean. Motion passes.
- Motion made by Daniel Ossa to elect Suzanne Maurer to position of Secretary seconded by Heather Kim. Motion passes.

Booster Club Credit Card:

Previous Discussions of securing a Credit Card for Booster Club use did not result in any official votes. Discussion held today to allow for vote on the matter. Currently Travel Chairperson is using personal credit card to place deposits on hotel rooms and flights for Team Travel. Mike has worked with MSUFCU for approval for a credit card that does not use any board members personal credit history or guarantee. The limit that has been given is \$15,000 at 12% interest. Travel Chair Lisa DuVernay expresses that this amount is too low as hotel bills are generally over \$40,000. Mike will check with MSUFCU to see what the procedure would be to have a higher limit allowed. Heather Kim proposes that we secure credit card as currently allowed by MSUFCU (\$15,000 credit limit, 12% interest) with the stipulation that the Booster Club pays balance in full each month. Signers will match what is on checking account-President, VP and Treasurer. Courtney Bellmore seconds. Motion carries.

Additional discussion was had about credit card limit being too low to cover hotel bill. Options for payment of hotel if credit card limit is not sufficient at time of trip to cover entire bill will need to be investigated.

Invitational Update: Carrie Hylek and Jenny Young

Committee info for Meet Committees has been entered into Volunteer Spot. Sign Ups will open in another month or so. The meet will be a Nastia Cup Qualifier and one Level 10 girl junior gymnast-age 15 or under as of 12/31/16 will be awarded a spot to compete in the Nastia Cup in Newark, New Jersey on March 5, 2016.

Michelle Garbeschewski offered that she can secure medals at wholesale prices through her business.

There was discussion that Previous President Amy Croff had said that parents of senior gymnasts would have their work hours waived for any second meet that we were awarded. Discussion clarified that was if we were awarded a particular meet that was during Level 10 Girls Nationals. No vote was taken previously or now.

Scoring System Update:

Last Fiscal year \$10,000 had been approved to purchase an updated scoring system as the previous system was antiquated and difficult to repair due to lack of available parts. Purchases were made last season to utilize new system during the Level 7-10 State meet that we hosted last spring. Only enough iPods-data entry point- were purchased to cover that meet to be sure that system worked as promised. An additional purchase of iPods will be required in order to allow system to be utilized at Invitational where there are more competition locations. Scoring Chairperson Scott Ellsworth shared that remaining cost would only be about \$2000. This will require new approval as we are in a new financial year. No vote was taken tonight.

Budget:

Proposed Budget was presented to those in attendance. Budget was created based on average numbers from the last two years. In previous years a very detailed several page document breaking out costs more had been presented. The version presented this year is an overview format. The long version was requested to be available for review. **No vote was taken on the budget as there are too many questions outstanding. Budget decision tabled until next meeting.**

Budget talk brought up much discussion of financial issues.

The following items were discussed and/or brought up by membership:

- The Twistars Booster Club is operating as an Not for Profit entity currently as the Non-Profit status was lost due to non-filing of tax returns for 3 years. This was discovered late last fiscal year. An accountant was hired to prepare the past due tax returns. The past due returns have been filed. We are waiting to see if there will be any penalties and fines levied.
- Due to loss of non-profit status we are not allowed to continue with the MSU football games concessions fundraiser. MSU was willing to hold several games for us if we could show that we had reapplied. There is some confusion from the general membership about reapplying for non-profit status as searches of the IRS site seem to allow us to reapply now whereas Treasurer Mike Weiszbrod has been given different information that does not allow us to reapply until our current year taxes (which are not due until November and are currently being worked on) are filed. Mike will double check but believes his information to be accurate. This will not allow for us to reapply soon enough to be awarded any MSU games.
- In order to operate as a Non-profit 501c3 there are some requirements that will need to be followed including the elimination of individual fundraising credits. Additionally it was discussed that all gymnasts regardless of level, grade in school or any reason are all required to pay in the same amount-it cannot be different for any participant.

- Camp Costs: Concern that we pay for Camp in February and gymnasts quit and do not attend Camp in June. Do we get a refund for those dropped gymnasts? Mike states that numbers paid for match numbers attended. Brought up that numbers might match because of new gymnasts to team but that Booster Club should not be paying for new team members who have not contributed the entire previous year to the BC and that new members paid Inc. so those spots may have been paid for twice.
- Idea for 5K was brought up as a Fundraiser
- General Membership made several suggestions of ways to cut costs or to check into to make sure that funds are being used appropriately
 - Consider cutting Camp benefit to BC membership. Opposition to this idea also brought up. Additionally it was brought up that Team (Inc.) handbook says that Camp is paid for by Tuition. This will need to be looked at.
 - Cutting hotel benefit during Invitational for any non-essential booster club personnel. Should anyone from BC get this benefit? Who is it currently allowed for?
 - Do Coaches get a 'bonus' from BC?
 - Check to make sure that Meet fees from scratched gymnasts at meets throughout the season are being refunded to the Booster Club and not to Twistars Inc. as the BC paid originally.
 - Are the costs of Elite gymnasts excessive compared to other levels? (Noted that Elite costs for visiting gymnast Thema are paid for by her country although she is a member of the Booster Club- she receives normal meet/camp benefits.)
 - Discussion of the 'Camps and Exhibitions' line item. What does that mean and what does it include? Why is there airfare? Does this include TOPS and National Team Camps?
- Idea brought up that gymnasts who are injured and will not compete the entire season should not have to pay full price as they will not be receiving the full benefit of BC due to no meet fees being paid on their behalf.

Volunteer Spot

It was brought up that parents are uncertain of Standing Committee Assignment and cannot get into Volunteer Spot to look. Volunteer Spot was locked down to no longer allow movement in the committees. Michelle Renfrew is working on getting a master list of where people have signed up out to membership so people are informed. Also, Michelle will be working with families who are not signed up to get them onto a standing committee.

Move to adjourn General Board Meeting by Courtney Bellmore, seconded by Daniel Ossa. Motion passes, meeting adjourned at 7:47pm



September 14, 2015

General Membership Meeting

Board Members In attendance: Daniel Ossa, Michelle Renfrew, Michael Weiszbrod, Heather Kim, Suzanne Maurer, Tanya Dean, Kathleen Michael, Courtney Bellmore

General Membership attendees (by gymnast last name): Boldery, Chapman, Dawson, Dudley, Dugas, DuVernay, Ellsworth, Fetuni, Fisk, Garbuschewski, Hylek, Jackard, Johns, McCarthy, Most, Porco, Richburg, Schor, Senterfit, Sibanda, Viaches, Young, Zaccagni (additional membership in attendance that did not sign in)

Call to Order at 7:50pm

Booster Club Agreement available to pick up at meeting. This document discusses the purpose of Booster Club, the membership requirements and commitments and the membership benefits. The last page is a sign off sheet that needs to be signed and returned to the Maurer mailbox. This will be emailed to all membership to save printing costs.

Commitment fees are set at \$1295 this year (\$185 September-March) with a final payment possible in April. Statements will be going into boxes tomorrow. Apology made for delay in paper statement distribution. Payment will be due by September 25th with no late fee. Checks or money orders to be placed in Commitment Fee lock box in gym lobby. Currently working toward a paperless statement system where statement emails will be sent. This is slated to begin in October. This will also allow for online payments. There will be a fee of \$6 to make an online payment. This covers the processing fees that the Booster Club will incur to accept a credit card payment.

For Gymnasts who only practice at the Outlet there has been a protocol set up. Any papers that need to go to you will be brought over to the Outlet location by courier (generally a coach or Inc. staff member who is already traveling between the two offices). Individual coaches will hand out papers to gymnasts. Payments for fees or for paperwork turn in may be made by mail, dropping off at the Summit, Online (when available) or given to Outlet Office Staff to put in envelope that will be brought to the Summit location.

Committees: Discussion that all full members must be on a Standing Committee and a Meet Committee.

Standing Committee sign ups have occurred but some people were not able to sign up or are unaware of what they may have been signed up for. Michelle Renfrew is working on getting a master list of what people have signed up for out to membership so people are informed. This will be posted on Bulletin Board as well as emailed out. Also, Michelle will be working with families who are not signed up to get them onto a standing committee. A reminder will be given to meet chairs to send an email to the committee members soon so they know what is expected of them and when it is expected.

It was brought up that former President Amy Croff sent an email out that parents of senior gymnasts did not have to be on a Standing Committee. Michelle Renfrew asked that a copy of this email be forwarded to her and indicated that this would be followed through on.

Invitational Committee sign ups have not yet happened. Link will be sent out by email in the near future.

Invitational/Meet Requirements

All families-including Silverstar families- must work a set number of hours during each meet that we host. The number of hours will be determined once we know how many gymnasts are registered. Sign up for these hours will occur about 2-3 weeks prior to the Meet dates.

Tear down participation is required for all families unless someone in the family is a Meet Chairperson. Due to the additional time commitment that Chair people put in prior to the meet they are waived from participation in the tear down process. Concerns brought up from the floor about unfair practices when signing in at tear down and when allowing people to leave. This will be discussed and attention paid to having the sign in and out process be consistent for all members.

A second meet has been applied for but we do not know if it will be awarded. If we do not receive one of the Regional meets we may consider hosting a Fun Meet for additional revenue.

Financial:

The Booster Club is operating as a Not for Profit organization rather than a Non-Profit as we have previously. Brief history of why we loss the non-profit designation was given. The change in status will necessitate that all families who fundraise for individual credit will receive a 1099 at the end of the year. This will be given out for all amounts and each family is advised to consult their tax professional on how to address this 1099 when filing their taxes.

Due to loss of Non-Profit Status we will not be able to participate in MSU football game concessions.

We are anticipating being a Not for Profit this entire Fiscal Year and are in the process of reapplying for Non Profit 501c3 designation. If we return to 501c3 Non Profit we will not be able to give individual credit on fundraising that relies on the organizations status as a non-profit. For example-you can only do MSU concession if you are a non-profit so individual credit could not be given. On a fundraiser such as popcorn catalog sales they do not require the organization to be a 501c3 to participate in fundraiser so individual credit could still be given. NCAA eligibility also needs to be considered when setting up Non for Profit vs Non Profit status. Particulars will need to be checked against policy and tax law.

Parent Lance Boldery works with a lawyer who specializes in non-profits. Lance will ask this lawyer if he would be willing to consult with us about non-profit status.

If we do go to a General Fundraising process a change in mindset as well as practice will need to occur. It may take a few years for all membership to embrace the change and for the mindset be about 'the greater good'. If we large group fundraise it would bring everyone's fees down as a whole.

Currently we have \$12,852.78 in main account. We also have \$3100 in Scrip account. Additionally we have two accounts left at PNC Bank-one with \$562, one with \$47.

Upcoming Events:

- December 5th is Picture Day for all gymnasts. This is later than some years due to delays in the production of the new competition leotards.
- Golf Outing is coming up October 10th. This is a great way to earn Booster Club credit.

Move to adjourn General Membership Meeting by Tanya Dean, seconded by Mike Weisbrod. Motion passes, meeting adjourned at 8:45pm.