



Booster Club Board Meeting

Monday, October 12, 2015 6pm – 8pm

Board Members Present: Michele Renfrew, Heather Kim, Michael Weiszbrod, Suzanne Maurer, Tanya Dean, Daniel Ossa, Kathleen Michael, Courtney Bellmore

General Membership Members Signed In: Missy Hinkle, Amy Richburg, Janet Watson

President Report: Michelle Renfrew

Membership welcomed. Asked for all questions/comments from non-board members to be held until the end of the meeting

Minutes: September Board Meeting and General Membership meetings presented. **Motion made by Mike Weiszbrod to approve as written, seconded by Heather. Motion passes.**

General Membership Board meeting minutes motioned for approval by Kathleen Michael with adjournment time added and typographical error fixed. Seconded by Mike Weiszbrod, motion carries.

Follow up on general questions from September 2015 meeting. Michelle Renfrew and Heather Kim met with John to discuss several items brought up at the last meeting.

Camp

We paid for 119 gymnasts to attend. Records were cross checked and no new gymnasts were paid for from Booster Club funds. John understanding of concern about paying for gymnasts that do not ultimately attend camp. He is agreeable to closer monitoring of the enrollment.

Discussion was held about removing paying for Camp as a Booster Club benefit. Many new families had shared that they like the camp benefit. Also discussed that currently families can fundraise towards their BC fees which cover Camp. Taking the Camp benefit out of BC would eliminate that possibility. No changes were proposed.

Previous suggestion about paying later or splitting camp payment was discussed with John. John potentially agreeable to accepting a payment in February and the remainder in March. Some payment early would be needed in order to secure the early bird pricing.

We currently pay \$380 per gymnast. Rates for camp will be going up so our amount will also be going up. New fees not set currently.

Injured gymnast

Concern was brought up from membership at September meeting about gymnasts who are injured and ultimately are unable to compete during the season. Request for reduced Booster Club fees was heard. Ultimately, BC is unable to reduce fees as per bylaws and rules all members must be assessed the same amount.

Per Booster Club rules a family may opt out of participating in the Booster Club and would therefore not be required to pay fees or receive benefits. However, John has placed a requirement for someone to be on his team he requires them to join Booster Club.

Approved November 9, 2015

Travel to Nashville

Discussion about Bus trip vs. Flying to Team Trip Nashville: John was agreeable to making this trip a bus trip but travel chair made the decision to make it a flying trip. Input from those present felt that flying was preferable as it would be a very long driving trip and there are definite benefits to a shorter trip with so many individuals involved. As tickets are purchased already and much money would be lost cancelling there are no plans to even look into possible changing transportation for this trip. Future trip transportation (when options exist) should be researched and discussed with Board prior to purchases being made.

Heather Kim applied to the Hilton Honors rewards program on behalf of the Booster Club. We were approved and will now receive points for hotel stays at Hilton properties-which is where we are staying for the Nashville Trip. Points can be used for future trips or for hotels for coaches at out of town meets.

Committee Lists

A list of Standing Committees that members have signed up for or been assigned to has been posted on the bulletin board in the gym lobby. The list needs to be looked through to remove people who have left the team and to make sure all have a committee.

Silverstar parents have been signed up for Camp Set Up and Tear Down. Officially they cannot be required to participate as Silverstars are currently only required to work meet hours.

501C3 Update

Michelle is meeting with Lance Bolderey and an attorney that he knows who specializes in non-profit law. Michele has been given a list of information to go through and gather for this meeting. Goal would be to work out some type of pro bono agreement with this attorney to assist us as we regain our nonprofit status and make sure that we are compliant. Generally they do not work pro bono for our type of organization but are considering it.

Treasurer Report: Michael Weiszbrod

Check Requests

Procedure is that any check to be cut must be accompanied by an invoice or receipt and Check Request Form (which will be updated). Checks will be written each Monday. Exceptions will be made on an as needed basis.

Bank Accounts

There are two accounts at PNC Bank that will be closed as we have switched all banking to MSUFCU. One account has \$547.55 and the other has \$35.43. Tanya Dean must accompany Mike to close these accounts as she is the only current Board Member who is a signer of the account.

NSF Checks

Discussion that we have had several NSF checks submitted to the Booster Club for payments. Since July 1 we have been assessed \$133 in fees from NSF checks. Members are assessed a fee of \$30.

Discussion about instituting a returned check policy. **Motion made by Courtney Bellmore allowing that any member who has two checks returned NSF must pay by money order/certified check or by credit card (once that system is set up)-checks will no longer be accepted by these members. Motion seconded by Tanya Dean and passes after voice vote.**

Profit Loss Statement

Mike Weiszbrod went over P&L explaining what the line items represent. It was noted that \$27,000 was paid out in competition fees for the first 6 meets of the season. \$22,000 has been paid out in travel expenses. The line item about Awards Banquets-Gymnast Gifts encompasses a cost that was not submitted last fiscal year for the end of year banquet. We currently have a \$41,816.01 balance once accounting for all checks to clear. There is also \$5079.30 in the Scrip account.

Approved November 9, 2015

Budget for 2015-16 Year

Mike explained proposed budget for this fiscal year. Fees collected are based on 140 families. Budget is figured without additional April payment that could be levied if needed. Without being awarded a state or regional meet we will need to consider additional means of revenue. Budget does show ending the year in deficit. Discussion about budget among board members. **Courtney Bellmore made motion to accept proposed budget, seconded by Daniel Ossa. Motion approved.**

Miscellaneous

Phone line into Booster Club office costs us about \$1500 a year. Michelle will be exploring other options to save money while still having a contact number available.

Storage Units will be looked at to see if they can be condensed to save costs. We currently have two regular units and one temperature controlled unit.

Heather Kim will be looking into what we would need to do to host a Fun Meet as our second meet of the year.

Vice President Report: Heather Cooper-Kim

Sponsorship

Kathleen Michael reports that some ads/sponsorships are coming in but slowly.

Secretary Report: Suzanne Maurer

Directory Update

Some people have answered the email but Angela Boldery is at the stage to put papers in mailboxes to collect missing information

Booster Club agreement forms

Still collecting from members. Courtney will put reminders on the Facebook page about needing agreements turned in and directory info needed.

Membership Report: Tanya Dean

Currently have 163 families in the Booster Club although there are 14 families who are Silverstars (without another team gymnast in family) so there are only 149 paying dues.

Statements

Working towards moving to new email system. All info needs to be pulled from old system and input into new system. October will still be paper statements in mailboxes. November should be first month of emailed statements.

Fundraising Reports

Fundraising reports need to be submitted by 27th of the month to allow for entry before statements are sent out on the first of the month. Anything not submitted by then will be on the following month's statement.

Special Events Coordinator: Courtney Bellemore

Fall Mixer

Fall Mixer rescheduled to October 17th due to inclement weather on originally scheduled date. Currently about 100 people have RSVP'd. Courtney is working on getting a TV there to show the MSU vs U of M football game that will be happening during the time of the Fall Mixer.

Holiday Party

Holiday Party is scheduled for December 4th at the Radisson in Lansing.

Picture Day

Picture Day is scheduled for December 5th unless Leo order is late then will have to reschedule. Molly Brown requests that photos that are submitted for use in the Invitational Program do not have any graphics added to them. Courtney is unsure at this point if a Used Leo Sale will be held in conjunction with Picture Day

Coaches Party for Invitational

Suggestion was made that membership be asked for gift donations to be used at the Coaches party in order to save money. In the past about \$2000 has been spent on gifts/prizes for this event.

Fundraising Update: Daniel Ossa

Gold Outing

Golf outing went well. There were 19 teams. Raffles and 'Skirt Hole' were also held to produce additional revenue. Event produced income of about \$4000. Next year's Golf Outing is set for Sunday, October 3, 2016.

Other/Upcoming Fundraisers

Coupon Book fundraiser sales were about \$4555. Profit is 50% of that which will be awarded to families for individual credit.

Yankee Candle is the next fundraiser. Forms will be in boxes soon. Little Caesars will be held this winter. Looking to schedule a Panera's Day on an upcoming Saturday. Trippers has a Poker Night Event but we must be a 501c3 to participate.

Casino Bus Trip to Firekeeper's-Looking to schedule a December date.

Meet Directors: Carrie Hylek/Jenny Young (Neither Meet Director in attendance-Michelle reports on their behalf)

Meet update

Carrie will be sending out requests for donations of water and pop asking that it be brought in on Picture Day. These donations can offset some of the expense for the Judges and Coaches food provisions. Also requesting that Chairs of the different areas work with local restaurants for donations of food for some meals.

Regional bids

We were not awarded any of the meets that we put in bids for.

Old Business-None

New Business-None

Motion made by Michael Weiszbrod to adjourn meeting; seconded by Daniel Ossa. Motion carries and meeting is adjourned at 7:49pm.