



Monday, November 9, 2015 6pm – 8pm

Call to Order at 6:03pm

Board members Present: Michelle Renfrew, Heather Cooper Kim, Michael Weiszbrod, Suzanne Maurer, Tanya Dean, Courtney Bellmore, Kathleen Michael

Membership present: Missy Hinkle, Janet Watson, Matt (illegible), Kelly Shaw, Lance Boldrey, Elizabeth Bielski, Tramaine Watson, Cassandra Guy, Kelly Ossa, Cindy Maleczka, Dan Fisk, Lisa Thompson, Julie Davis

President Report: Michelle Renfrew

Welcome/Brief explanation all questions/comments from non-board members need to be held until the end of the meeting

501C3 Update: Lance Boldrey is a lawyer at Dykema Law. His partner Alan specializes in non-profit law. Discussion with Alan identified a few issues with our 501c3 and the potential for reapplying. We lost our 501c3 designation due to non-payment of taxes for several years. This is also the second time in the life of the Booster Club that this designation has been lost. Additionally there is a State of Michigan requirement that if a 501c3 raises over \$25,000 annually they must have a charitable Solicitation License. TBC has never held this license. However, we have maintained our State of Michigan non-profit corporation status and are in good standing with that.

Things to consider when looking at reapplying for 501c3 status is the fact that we have lost it twice-this will probably not be looked upon kindly. We also need to think about some of the practices that we have in place including giving individual fundraising towards dues and also the issue of requiring participation. Some of these would not be allowed if we were to remain a 501c3.

The law firm is looking into possible working with us Pro Bono but our type of group is not the typically that they work with this way. They will let us know if a couple of weeks.

To reapply for 501c3: we will need to make a 'reasonable cause statement' of why we did not file taxes and why it won't happen again. Because it was lost previously it may be harder to convince that processes will be in place this time.

Option might be to form a new entity legally but that would have the same purpose and structure. Additional possible options include reorganizing as a 501c7 or even a hybrid two entities- 501c7 and a 501c3. Research and investigation still occurring to determine best possible options.

Approve October 2015 minutes: Motion to approve minutes with change of minor typographical error on page 3 by Heather Cooper Kim, second by Tanya Dean. Motion carried.

Nashville Meet: Team has been registered for the meet. Tammy Lehman is looking for possible options for team dinner. Ideas so far have been cost prohibitive. Looking at utilizing hotel banquet room although small space would not allow for guests beyond team, chaperones and coaches. Email requesting interested chaperon candidates to go out this week. Heather Cooper Kim and Michelle Renfrew are the acting travel co-chairs this year.

Set meeting dates for 2016: January 4th, February 8th, March 14th, April 11th, May 9th (elections held), June 13th (budget meeting)

Treasurer Report: Michael Weiszbrod

Michael handed out prepared Profit/Loss Statement, Balance Sheet and Budget vs Actual sheet.

- PNC Account-accounts were closed. Funds were added to our MSUFCU account.
- We have collected \$148,000 in registrations fees for our meet. \$1100 in sponsorships.
- Discussion about accepting Credit Cards for admission fees to the Invitational. Concern expressed over the cost of the credit card processing. **Courtney Bellmore makes a motion to no longer accept credit card payments at the Invite. Michela Weiszbrod seconds. Vote taken and motion carries. Noted that this change in policy should be made clear on the website visitor info page.**
- Mike wants to consider buying a safe for protection of the cash that we take in over the Invitational weekend. He proposes that it be secured to the wall/floor in the Booster Club office. **He will look into costs and bring to the next meeting.**
- We have collected \$46,000 in membership fees. Golf outing brought in \$3407.
- Paid out \$38,000 in competition fees to other meets for our gymnasts.
- Total Equity per QuickBooks-\$152,904.04. Bank balance (including checks written but not cashed) is \$176,974.64. SCRIP account has \$6340.00.
- Email invoices for membership fees went out inadvertently the other day. Send date was not adjusted. When new invoice goes out it will reflect \$191.00 to include fee for processing credit card online. Check payments may be made still in the amount of \$185.

Vice President Report: Heather Cooper-Kim

Heather reports that the Lansing Sports Authority is not able to secure the bleachers in time for us to utilize them at the meet. They will however be donating \$2000 towards the rental cost of bleachers for this year's Invite.

Secretary Report: Suzanne Maurer

Directory Update: Directory is being worked on. Currently waiting on about 60 families for information.

Booster Club agreement forms: Out of 163 families on the list, 102 agreements have been received. Additional emails have been sent and hard copies have been placed into boxes if no email available.

Membership Report: Tanya Dean

- Tanya reports that there are currently 149 paying families. There are 13 Silverstar families that are not required to pay.
- Old System paper statements are being reconciled and balances/credits will be transferred to new system. A paper copy will go out this month as an ending statement for that system. Then there will be an email that goes out for the new system. Email statements should show details of credits (from fundraising etc.) but won't be sure until they go out what it will look like.
- Discussion that there are still some issues with getting papers out to the Outlet in a timely manner.

Special Events Coordinator: Courtney Bellemore

Picture Day/Leo Sale: December 5th is a go- girls leos and boys uniforms are in! Photographer is working on order sheet. Courtney brought up that pictures could be done in smaller room at a lesser cost and wanted to discuss discontinuing the Used Leo sale. After discussion no motion was made to cease sale and it will continue on as previously scheduled.

Holiday Party: December 14th. RSVP info still to follow. Charity for Big Sister groups will be changed for this year. Considering donations for toys for foster kids or adopting families with gifts and food.

Banquet date: Still working on date and location

Fundraising Update: Daniel Ossa

Yankee Candles: Orders due November 13th

Casino Bus Trip: Cancelled

Publicity: Kathleen Michael

Some sponsorships have come in. Kathleen working on an updated email that better describes our current situation since sponsorships are no longer tax deductible donations.

Meet Directors: Carrie Hylek/Jenny Young (not in attendance)

- Tramaine Watson reports that the medals have been approved and are ready to be ordered. She also reports that we will only be placing teams out 5 places to save on trophies. She also shared some of the difficulties in ending up with the right amount of awards-late entries, how sessions are divided and the same level being on different days and being awarded team places multiple times them all figure in. To save costs we will be getting new inserts for last years leftover 2nd and 3rd place individual trophies. Costs currently estimated at \$18,500-still in negotiations. Last year spent \$19,000, year before \$24,000.
- Elizabeth Bielski working with Lansing Sports Authority on gymnasts gifts. Considering ice pack and water bottles. Sports Authority may be helping with part of cost.
- Courtney Bellmore (Coaches Party chair) is asking for donations of gifts and gift cards to be used for the giveaways at the coaches party. Trying to cut down from the \$200 spent in the past. Even \$10 gifts would be appreciated.
- Courtney also brings up asking for other types of donations from membership. Possible pop and water to be utilized at the Coaches and Judges tables.

Old Business:

Scoring System funding request: \$2000 is requested to purchase the last of the ipods and a printer to complete the upgraded girl's gyms scoring system. Courtney Bellmore motions, Tanya Dean seconds. Motion approved.

Facebook Page: Two Booster Club Facebook pages have been created. The original page was set up as a business page and is restrictive and posts don't show up for everyone always. A second 'group' page was started and has quite a few members. This is an additional method for communicating information not a replacement. Encourage people to join.

Fall Mixer Recap: 140 people rsvp'd. Not that many showed. MSU vs U of M game was shown. Format of event seemed well received.

New Business: none

Mike Weiszbrod moves to adjourn meeting, seconded by Courtney Bellmore. Approved and meeting adjourned at 7:49pm