

# Twistars Booster Club

## Meeting Minutes

Monday, February 8, 2016

**Call to Order: 6:04pm**

**Board Members Present:** Michelle Renfrew, Michael Weiszbrod, Suzanne Maurer, Heather Cooper Kim, Kathleen Michael, Tanya Dean, Courtney Bellmore

**Membership Present (signed in):** Lisa Thompson, Sheryl Fetuni, Elizabeth Bielski, Amy Richburg, Jenny Young, Jane Dawson, Carrie Carlson, Julie Davis, Dan Fisk, Bharana Chandragan, Tammy Lehman, Carrie Hylek

### **President Report: Michelle Renfrew**

Welcome/Brief explanation all questions/comments from non-board members need to be held until the end of the meeting

**Approve January 2016 minutes:** Minutes reviewed. Minor typographical errors noted. **Kathleen Michael motions to approve minutes with noted typographical errors corrected. Tanya Dean seconds. Motion approved.**

**New venue for board meetings:** Due to the Summit charging us \$70 to use the rooms and their plan to start charging for the use of tables and chairs the venue for all future board meetings has been changed to Fireside Grill on Lansing Road-just minutes from the gym.

### **Travel updates:**

- John still working on rooming list and has not approved releasing that information.
- Discussion of tickets/gymnasts not traveling/injured-current practice is that any gymnast that has had a ticket purchased for them but does not go must pay the booster club back the cost of 50% of the ticket that was purchased for them. Or they may pay 100% of ticket cost and they will be given ticket to use for personal travel in the future. There needs to be further discussion to make a formal policy.
- Nashville: We have not used our blocked rooms for the hotel. If we do not use them all we have to pay a penalty. Looking for any parents that are staying at same hotel to move over to our block so that will help satisfy our minimum.
- For future travel: Discussion that selection of meet, hotel and flight times should not be made solely by Travel Chair. Chair should discuss with Booster Club Board prior to booking.

**Invitational (2017) discussion on venue:** Although there are some concerns with utilizing the Summit again for our meet there are no other viable options currently. Lansing Center is not available (and has some other potential problems) and Jenison Fieldhouse will not allow us to book very far in advance which could leave us without any venue if they decided to use for themselves. There was additional discussion about some area high schools being possible but at this point we are planning to use The Summit again.

**Need for additional Booster Club payment:** Currently payments are scheduled through March. Discussion held about if additional payment will be needed. We made more off the Invitational than we projected but we have some large additional expenses still to come-paying for Camp will be about \$65,000. No decision made at this time.

**501C3 Discussion** – Lance Boldrey absent. Noted that we need to have decision about direction we are going so that information can be presented to potential new team members at meeting John holds in April.

### **Treasurer Report: Michael Weiszbrod**

**Report on account:** \$59,881.51 in General Account; \$7,499.19 in Scrip Account. Total of \$67,380.74 in our accounts. Currently about \$10,000 in outstanding checks that have not been cashed yet.

**Invitational Recap:** Total meet income was \$232, 257. We had total expenses of \$133, 423 which leaves us with a \$98,822 profit. We had projected income of about \$60,000. This will help offset the total budget projected shortfall of about \$30,000.

**Upcoming Expenses:** Trip expenses have been paid out. Camp costs are projected to be about \$65,000-this includes camp for all booster club gymnasts as well as TOPS and other developmental camps. For Twistars Camp we are making first payment of half due shortly and next half will be paid after collection of next booster club payments.

Approved 3-13-16

**Additional Info:** It is noted that we have a \$15 a month bank fee if our account falls below a \$50,000 balance. This generally happens to us each year for a few months and is projected to happen again. Our fiscal year ends June 30, 2016. Michael changed logo on Financial Statement to be Booster Club specific.

**Vice President Report: Heather Cooper-Kim**

**Secretary Report: Suzanne Maurer**

**Membership Report: Tanya Dean**

**Update on membership accounts:** Statements were sent out but not all sent properly. System is not working as planned. Tanya is having to individually trigger each account to send. System can send Statements and Invoices. Statements give payment history and will show zero balances but will not have a payment link. Invoices will have online payment link but will not generate if there is nothing owed and does not show account history.

**Fundraising Credit Carryover:** Tanya is creating a separate database to account these amounts as Intuit system will not allow for credits with no fees to counteract them. There are only a handful of families in this situation. Question brought up pending non-profit status for next year-will need to check with Lance about procedure but may issue checks and 1099's for these amounts.

**Membership Liaison**-no discussion

**Special Events Coordinator: Courtney Bellemore**

**Banquet:** Working on venue and details for this event

**Holiday Party:** Still many families outstanding. Another email will be sent to collect.

**Sponsorship Update: Kathleen Michael**

**Invitational 2016:** Larry is closing his Autism Foundation so we need to take off that we are giving a certain amount of each entry to this organization. Payment still needs to be made for this year.

**Invitational 2017:** January 6, 7 & 8, 2017. Event will have a 50's theme. Kathleen sending 'Thanks for coming in 2016' as well as 'Save the Date' emails. Discussion held to offer savings to those that register by September 15<sup>th</sup> of this year. Discussion of raising all registration fees but get old fees if register early. Application will be made to be a Nastia Cup qualifier meet again.

**Fundraising: Elizabeth Bielski/Dan Fisk**

**Upcoming:** Popcorn Palace fundraiser to be starting shortly. Possible Casino Trip on March 12 or April 2. Looking at Can/Bottle drive and Gift Basket Raffle. Call Eldorado Gold Course in Mason about Golf Outing for this Spring or early Summer-Courtney Bellmore offers to assist Fundraising Chairs with this event.

**Future:** A lot depends on our status for next year. Some fundraisers require us to be a 501c3 entity to participate. Current Chairs are evaluating recent fundraisers to see if worthwhile to continue next year. Also planning to create a yearlong calendar of what fundraising events will be happening each month.

**Potential Future Fundraising Ideas:**

- Coupon Card vs. Coupon Book
- Qdoba Coupon Sheet
- Paramount (or other) Coffee
- Fun Run/Cartwheel-a-thon
- Holiday wreaths
- Reverse Raffle

**New Business:**

**From the Floor:** Member brought up concerns about working meet hours and the difficulty in satisfying required hours while still working regular job and managing family life. Discussion from many members agreeing that it is difficult and that many take time off from their jobs to accommodate the weekend requirements.

**Fines for Hours not worked:** John sent emails to those that did not satisfy required hours. Fines were able to be issued this year as we are not operating as a non-profit organization.

**Invitational 2017:** Discussion about why we pay \$2500 to have artificial turf rolled up-is it necessary? Carrie and Jen getting a quote from Midwest as a possible alternative to using Kirby for gym equipment.

**Motion made by Tanya Dean to adjourn meeting. Seconded by Kathleen Michael. Meeting adjourned.**

Approved 3-13-16