Board Meeting Minutes

December 8, 2014

In attendance: Wade Cutler, Tanya Dean, Heather Cooper-Kim, Michelle Renfrew,

Dave Al Ashari, Suzanne Maurer, Melanie Snyder, Lisa DuVernay, Daniel Ossa, Amy Croff

**Budget Review: Melanie Snyder**

We need to add line items in chart of accounts to keep better track of individual meet expenses such as judges food, coaches food, boys income etc.,

Committee chairs need to keep better track of expenses.

Review budget - see attachments

128 paying families for BC fees of $1300/year

Discussion to offset a booster club fee, pay USAG fee for member of Booster Club

**Motion: Booster club fee will be lessened by $50 for second to the last payment of the season for members in good standing**

**Motion made by Melanie Snyder, seconded by Amy Croff**

**Motion passed.**

**Wade Cutler** – Consider researching Insurance policy for bonding board members, covering liability on team travel trip

Melanie Snyder and Lisa DuVernay will be looking into accounting services for the Booster Club

Discussed Elite travel and expenses associated with the travel for Elite Gymnasts. It was discussed that the budget for Elite gymnasts should be fair for all gymnasts involved.

**Dave Al-Ashari – Scoring system** – Dave will begin the process of purchasing new score system. The back-up plan if the new scoring system presented an issue at the next competition would be to use the old scoring system if necessary.

**Lisa Duvernay made the motion to purchase a new scoring system with the maximum amount to spend be $10,000. Wade Cutler seconded the motion. Motion passed.**

Dave will research purchasing refurbished PDAs (16) from the Apple Store for the new scoring system.

Tanya Dean – Tanya voiced concern that budget did not go to finance committee prior to being presented at board meeting. Discussed the need to present the proposed budget to finance meeting, Melanie Snyder did meet with Laurie Friedless who is on the finance committee.

**Motion to pass this season budget – Melanie moved to approve the projected budget as amended with the additional $10,000 to purchase the scoring system. Heather Cooper-Kim seconded. Motion passed.**

**Fundraising – Daniel Ossa –** Yankee candles are in, Little Caesars will be next fundraiser, Daniel is looking to have another fundraiser at Arby’s or possibly Wendy’s. Discussed coordinating drop off for Little Caesars pizza kits and advising parents pizza kits will need to be picked up the day of delivery.

Daniel needing more support from the Fundraising committee. Members are not responding, Wade will intervene if members do not fulfill their standing committee obligations.

**Tanya Dean – Scrip report –** Tanya and Melissa Adams discussed allowing outside people (families) to order scrip on line. If paying by check, the booster club family would have to drop off the check and designate who the cards will be picked up by. This may be an option to allow families to have other family members/friend to purchase cards.

**Amy Croff – Holiday Party** – Gifts will be wrapped or put in a basket by big sisters and brought to holiday party. December 20 big sisters/big brothers will deliver gifts to the playroom to the hospital. Photos will be available at cast party.

**Heather Cooper-Kim – Sponsorship -**  Ads due this Friday December 12. Sponsorship is at about $6000, last year was at $9,000. Heather will sent out press release for Invitational.

**Heather motioned to pass the November meeting minutes, Melanie Snyder seconded motion. November 2014 meeting minutes approved.**

**Next Meetings scheduled:**

Monday January 19, 2015 at 6pm

February 9, 2015 at 6pm

March 9, 2014 at 6pm

Tax accountant, bonding, 501c3 state registration and liability insurance issues to be taken care of prior to January 2015 meeting.

**Wade motioned to adjourn meeting /Tanya seconded.**

**Meeting adjourned at 8pm.**

**Meeting minutes submitted by, Michelle Renfrew.**